

**BUTLER TRANSIT AUTHORITY
MINUTES OF THE MEETING
BUTLER TRANSIT AUTHORITY AT 130 HOLLYWOOD DRIVE
June 17, 2025**

Chris Rearick
Tricia Kradel
Joseph Hasychak
Lance Calvert

John H. Paul, Executive Director
Rebecca Black, Lutz, Pawk & Black
Sol McCormick, Butler Eagle
Ryan Saeler, Butler Media Group
Laura Felton, MV Transportation
Tiffany Fosnaught

Joseph Hasychak called the meeting to order at 5:00pm with a moment of silence followed by the pledge of allegiance.

ROLL CALL: Tiffany called the roll. Joseph Hasychak, Tricia Kradel, Chris Rearick and Lance Calvert were present. Dave Johnston and Charles Savannah were absent.

MINUTES OF THE MEETING: Tricia Kradel motioned to approve the minutes from the May 2025 Board Meeting as presented. This motion was seconded by Chris Rearick. Roll call indicated all ayes.

CORRESPONDENCE: None.

PUBLIC COMMENT ON AGENDA: None.

OLD BUSINESS: None.

- Committee Reports (TOE- Terminal, Office and Equipment, Public Relations, Sub-Contractor, Capital Improvements and Expansion) – None.

NEW BUSINESS

APPROVAL OF MV CONTRACT OPTIONS FOR FY 2025 AND FY 2026- John explained that this is regarding fixed route service. The rates would be \$88.41/hr (FY 2025-2026) and \$90.95 (FY 2026-2027). The current rate BTA pays is \$83.70/hr. A new RFP would need to be released prior to the end of the contract (June 30, 2027). Joseph Hasychak made a motion to approve the two additional option years for fixed route service with MV Transportation as presented. Tricia Kradel seconded the motion. Roll call indicated all ayes.

2KREW VIDEO SURVEILLANCE- CONTRACT RENEWAL- John shared that 2Krew currently contracts with BTA regarding the cameras at the Route 528 Park and Ride at a rate of \$18/mo. The proposal is at a rate of \$18.50/mo. Tricia Kradel made a motion to approve the video surveillance contract renewal proposal from 2Krew for \$18.50/mo and Chris Rearick seconded the motion. Roll call indicated all ayes.

5-YEAR FIRE ALARM SERVICE AGREEMENT- JOHNSON CONTROL- John stated that Johnson Controls Fire Alarm Service Agreement with BTA is in need of renewal. Johnson Controls has proposed a 5-year agreement at \$7,127.40/yr. Rebecca asked that the Board approve the agreement contingent upon clarification of the termination period (no penalty if this contract is terminated prior to the 5-year mark). Chris Rearick made a motion to approve the 5-year Fire Alarm Service Agreement with Johnson Control at \$7,127.40/yr contingent upon clarification of the termination period (solicitor review). Tricia Kradel asked for further clarification from Rebecca/John and then seconded the motion. Roll call indicated all ayes.

PPTA SUMMER ROADEO MEETING- ERIE- AUGUST- Tricia made a motion to approve the attendance of John, Kelly and Tiffany for the PPTA Summer Rodeo Meeting in Erie in August 2025 (includes registration, hotel, 3 nights, meals and incidentals). Chris Rearick seconded the motion. Roll call indicated all ayes.

PPTA FALL MEETING- STATE COLLEGE- Joseph Hasychak made a motion to approve the attendance of the Executive Director for the PPTA Fall Meeting in State College September/October 2025 (includes registration, hotel, 3 nights, meals and incidentals). Tricia Kradel seconded the motion. Roll call indicated all ayes.

FORD IT UPGRADES- John stated that he had already called Board Members prior to the meeting since the IT work by Ford was being performed on Flag Day (June 13, 2025). A phone vote was taken with and was approved by five Board Members (Lance Calvert did not vote via phone). John wanted to present to the Board at the monthly meeting for discussion and another vote. Tricia Kradel made a motion to approve the IT upgrades performed by Ford at a cost of \$5,524.01. Chris Rearick seconded the motion and roll call indicated all ayes (this time Lance Calvert was able to vote). John shared that there is more work to do and there will be additional requests in the future.

AMENDING BTA'S MOBILITY DEVICE POLICY- Rebecca explained that this will be replacing BTA's current Bike Policy. Rebecca shared that this policy has already been amended multiple times previously. Recently other devices with lithium batteries have been in question (segways, electric scooters, electric skateboards, hoverboards, etc). Rebecca has now amended the policy to make it a Micromobility and Bike Policy. All of the Bike Policy information is remaining as it was previously. If it is a non-motorized two-wheeled human powered bicycle, then it can still go on a BTA bus rack. Otherwise, it is not permitted on the bus or the bike rack. The first provision of the policy has been amended to state that micromobility devices include: e-bikes, electric scooters, electric skateboards, hoverboards, segways and any other motorized wheeled vehicle operated by a single person with gas or electric based propulsion. The amended policy states that micromobility devices that are not necessary to assist a disabled rider are not permitted on BTA buses. Tricia Kradel made a motion to approve BTA's Micromobility and Bike Policy as presented. Chris Rearick seconded the motion. Roll call indicated all ayes.

FINANCIAL REPORT/STATEMENT- Tiffany presented the May 2025 financial reports for approval. Joseph Hasychak made a motion to approve the May 2025 financial reports as presented. Tricia Kradel seconded the motion. Roll call indicated all ayes. Tiffany shared that BTA's FY 2024-2025 Audit has been scheduled for September 15-18, 2025.

APPROVAL OF THE CHECKS- Tiffany asked for approval of check numbers 135 through 140 from the new State Funding Account. Chris Rearick made a motion to approve check numbers 135 through 140 from the new State Funding Account and Tricia Kradel seconded the motion. Roll call indicated all ayes. Tiffany asked for approval of check number 578 from the Capital Project Checking Account. Tricia Kradel made a motion to approve check numbers 578 from the Capital Project Checking Account and Joseph Hasychak seconded the motion. Roll call indicated all ayes. Tiffany asked for approval of check numbers 30109 through 30155 plus 5/30/25 and 6/13/25 Payroll (including Payroll taxes and 403b contributions to Principal) from the Regular Checking Account. Tricia Kradel made a motion to approve check numbers 30109 through 30155 plus 5/30/25 and 6/13/25 Payroll (including Payroll taxes and 403b contributions to Principal) from the Regular Checking Account. Chris Rearick seconded the motion. Roll call indicated all ayes.

EXECUTIVE DIRECTORS REPORT- Evening and day-time service trips totaled 14,657 for May 2025. A decrease of 429 trips from May 2024.

Commuter service total trips totaled 1,321 for May 2025. A decrease of 292 trips from May 2024.

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June 17, 2025

John stated that Tiffany has already shared BTA's audit dates. Board presentation of the audit is planned for the November Board meeting. Both parking lots at 130 Hollywood Drive have been repainted.

The next regular scheduled board meeting is Tuesday July 8, 2025 at 5:00pm at the BTA Transit Center Board room at 130 Hollywood Drive.

QUESTIONS FROM MEDIA/VISITORS- Ryan asked for clarification regarding the 2Krew Surveillance pricing. John and Tiffany answered accordingly. Ryan wanted the annual fee for the Johnson Control 5-year contract. John provided the information. Ryan questioned if BTA is still having issues with people parking overnight at the 130 Hollywood location. John shared that the policy is written but the signs still need to be designed and made. If any violations occur in the interim a letter will be provided to the culprits. There was a brief discussion regarding the micromobility devices and how the amended policy came about. Sol McCormick asked if there was an update on the proposed schedule changes that were mentioned at a previous meeting (with the Marketing Plan). John stated that BTA is waiting until the construction is complete at the intersection of Hansen and Whitestown (possibly August 2025?). This will allow BTA to review and compile a better plan.

ADJOURNMENT- Joseph Hasychak made a motion to adjourn at 5:26pm. Tricia Kradel seconded the motion. Roll call indicated all ayes.