

**BUTLER TRANSIT AUTHORITY  
MINUTES OF THE MEETING  
BUTLER TRANSIT AUTHORITY AT 130 HOLLYWOOD DRIVE  
January 14, 2020**

Joseph Hasychak  
Charles Savannah  
Joseph Gray  
Lance Calvert  
Jim Diamond  
Charles Savannah

John H. Paul, Executive Director  
Brian Farrington, Lutz & Pawk  
Ryan Saeler, Butler Media Group  
Steve Ferris, Butler Eagle  
Charles Parham, MV Transportation  
Tiffany Fosnaught

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Jim Diamond called the meeting to order at 5:00 pm with a moment of silence followed by the pledge of allegiance.

**ROLL CALL:** Tiffany called the roll. Joseph Hasychak, Joseph Gray, Charles Savannah, Lance Calvert and Jim Diamond were all present.

**MINUTES OF THE MEETING:** Joseph Hasychak motioned to approve the minutes from the December 2019 Board Meeting as presented. This motion was seconded by Charles Savannah. Roll call indicated all ayes.

**CORRESPONDENCE:** Joseph Hasychak read a note from the Butler Country Club thanking Butler Transit Authority for hosting their most recent Board Meeting at their facility.

**PUBLIC COMMENT ON AGENDA:** None.

**OLD BUSINESS:** None.

**- Committee Reports (TOE- Terminal, Office and Equipment, Public Relations, Sub-Contractor, Capital Improvements and Expansion) – None.**

## **NEW BUSINESS**

**BTA ELECTION OF OFFICERS 2020-** Joseph Gray made a motion to approve the election of Lance Calvert as Butler Transit Authority's Chairman of the Board for 2020. Joseph Hasychak seconded the motion. Roll call indicated all ayes. Lance Calvert made a motion to approve the election of Joseph Hasychak as Butler Transit Authority's Vice Chairman of the Board for 2020. Charles Savannah seconded the motion. Roll call indicated four ayes with Joseph Hasychak abstaining. Joseph Gray made a motion to approve the election of Jim Diamond as Butler Transit Authority's Secretary/Treasurer for 2020. Joseph Hasychak seconded the motion. Roll call indicated all ayes.

**BTA COMMITTEE ASSIGNMENTS 2020-** Charles Savannah made a motion to approve Butler Transit Authority's Committee Assignments for 2020 as presented: Personnel: Charles Savannah, Jim Diamond and Joseph Hasychak; TOE (Terminal, Office, Equipment): Joseph Gray, Lance Calvert and Joseph Hasychak; Public Relations: Jim Diamond, New Board Member(when assigned) and Charles Savannah; All Board Members serve on Sub-Contractor, Capital Improvements and Expansion Committees. Joseph Gray seconded the motion. Roll call indicated all ayes.

**FINANCIAL REPORT/STATEMENT-** Tiffany presented the December 2019 financial reports. Joseph Hasychak made a motion to approve the December 2019 financial report/statements as presented. Jim Diamond seconded the motion. Roll call indicated all ayes.

**APPROVAL OF THE CHECKS-** Tiffany asked for approval of check numbers 24790 through 24876 from the regular checking account. Joseph Hasychak made a motion to approve check numbers 24790 through 24876 from the regular checking account and Jim Diamond seconded the motion. Roll call indicated all ayes.

**NON AGENDA ITEMS-** None.

**EXECUTIVE DIRECTORS REPORT-** Evening and day time service trips totaled 15,467 for December 2019. An increase of 852 trips from December 2018. BTA is up 3,336 trips the first six months of FY 2019-2020 compared to the first six months of last fiscal year.

Commuter service total trips were 2,773 compared to 1,822 in December 2018. BTA is up 5,995 trips the first six months of FY 2019-2020 compared to the first six months of last fiscal year.

BTA submitted documentation for the Triennial Review by the due date of December 20, 2019. FTA is planning an on-site visit on May 5<sup>th</sup> and 6<sup>th</sup> 2020.

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John asked Chuck from MV if he would like to share any information. Chuck relayed that final documents had been submitted as requested.

The next regular scheduled board meeting is Tuesday February 11, 2019 at 5:00pm at the Butler Transit Authority facility.

Charles Savannah asked how the tire chains were working. Chuck shared that they were working as planned- they have also added a “peace of mind” and have added a sense of security for the drivers.

Charles Savannah thanked Jim Diamond for his service as BTA’s Chairman for 2019. He commended Jim for a job well done.

**QUESTIONS FROM MEDIA/VISITORS-** Ryan Saeler asked if Maggie Stock’s replacement has been given to John yet. John is still awaiting an answer from the County Commissioners.

**ADJOURNMENT-** Jim Diamond made a motion to adjourn the meeting at 5:07pm and Joseph Gray seconded the motion. Roll call indicated all ayes.